
Decision Maker: RESOURCES PORTFOLIO HOLDER

Date: For pre-decision scrutiny by the Executive & Resources PDS Committee on 4th January 2018

Decision Type: Non-Urgent Executive Non-Key

Title: CAPITAL PROGRAMME MONITORING - 2ND QUARTER 2017/18

Contact Officer: James Mullender, Principal Accountant
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Chief Officer: Director of Finance

Ward: All Wards

1. Reason for report

On 6th December 2017, the Executive received the 2nd quarterly capital monitoring report for 2017/18 and agreed a revised Capital Programme for the four year period 2017/18 to 2020/21. This report highlights changes agreed by the Executive in respect of the Capital Programme for the Resources Portfolio. The revised programme for this portfolio is set out in Appendix A. Detailed comments on scheme progress as at the end of the 2nd quarter of 2017/18 are shown in Appendix B.

2. RECOMMENDATION

The Portfolio Holder is asked to note and confirm the changes agreed by the Executive on 6th December 2017.

Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Effective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley". The capital review process requires Council Directors to ensure that bids for capital investment provide value for money and match Council plans and priorities.
 2. BBB Priority: Excellent Council;
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Financial

1. Cost of proposal: Nil net effect
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Capital Programme
 4. Total current budget for this head: £34.4m for the Resources Portfolio over four years 2017/18 to 2020/21
 5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
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Staff

1. Number of staff (current and additional): 1 fte
 2. If from existing staff resources, number of staff hours: 36 hours per week
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Capital Monitoring – variations agreed by the Executive on 6th December 2017

- 3.1 A revised Capital Programme was approved by the Executive in December, following a detailed monitoring exercise carried out after the 2nd quarter of 2017/18. The base position is the programme approved by the Executive on 19th July 2017, as amended by variations approved at subsequent Executive meetings. Changes to the Resources Portfolio Programme approved by Executive in December are shown in the table below and further details are included in paragraphs 3.2. The revised Programme for the Resources Portfolio is attached as Appendix A. Appendix B shows actual spend against budget in the second quarter of 2017/18, together with detailed comments on individual schemes.

	2017/18	2018/19	2019/20	2020/21	TOTAL 2017/18 to 2020/21
	£000	£000	£000	£000	£000
Programme approved by Executive 19/07/17	19,683	4,618	9,150	960	34,411
Variations approved at subsequent Executive meetings	0	0	0	0	0
Approved Programme prior to Q2 Monitoring	19,683	4,618	9,150	960	34,411
<u>Variations approved by Executive 08/12/17</u>					
Schemes rephased from 2017/18 into 2018/19 (see para 3.2)	Cr 576	576	0	0	0
Total amendments to the Capital Programme in Q2 monitoring	Cr 576	576	0	0	0
Revised Resources Capital Programme	19,107	5,194	9,150	960	34,411

3.2 Schemes re-phased from 2017/18 into future years:

As part of the 2nd quarter monitoring exercise, a total of £576k has been re-phased from 2017/18 into 2018/19 to reflect revised estimates of when expenditure on Resources schemes is likely to be incurred. This has no overall impact on the total approved estimate for the capital programme. Further details and comments are provided in Appendix B.

Capital Expenditure – Rephasing in Q1 monitoring	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	Total £'000
Upgrade of Core Network Hardware	Cr 576	576	0	0	0
Total Resources schemes rephasing	Cr 576	576	0	0	0

Post-Completion Reports

- 3.6 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. Post-completion reports on the following schemes are currently due for the Resources Portfolio before the end of the 2017/18 monitoring cycle:

- Office Accommodation Strategy (North Block and St Blaise)
- Digital Print Strategy

This quarterly report will monitor the future position and will highlight any further reports required.

4. POLICY IMPLICATIONS

- 4.1 Capital Programme monitoring and review is part of the planning and review process for all services.

5. FINANCIAL IMPLICATIONS

- 5.1 These were reported in full to the Executive on 6th December 2017. Changes agreed by the Executive for the Resources Portfolio Capital Programme are set out in paragraph 3.1.

Non-Applicable Sections:	Legal, Personnel and Procurement Implications, Impact on Vulnerable Adults and Children
Background Documents: (Access via Contact Officer)	Approved Capital Programme (Executive 06/12/17) Capital Programme Monitoring – 2 nd quarter report (Executive 06/12/17)